

**Old Sixth Ward Redevelopment Authority, Houston Texas
Board of Directors Meeting**

Minutes of the Board of Directors meeting held Tuesday, February 10, 2004 at 6:15 p.m. at the Dow School, 1900 Kane, Houston, Texas 77007.

Present at the meeting:

Board of Directors

Jane Cahill
Martha Diaz
Steve Kirkland
Larissa Lindsay
Liz McMillin
Chuck Stava

Consultants

Parke Patterson, Allyson Koether, Zone Administrators
Lisa Helfman, Zone Attorney

City of Houston

Clark Lord, City Legal Department
Julia Gee, City Planning Department
Randy Naquin, Housing & Comm. Development

Call to Order

Noting that six (6) Board members were present, Chairwoman Cahill called the meeting to order at 6:20 p.m.

1. Introduction of attendees

The meeting attendees introduced themselves.

2. Receive public comment

There was no public comment.

3. Discuss and take appropriate action with regard to minutes of the January 13, 2004 meeting

On a motion made by Board member Kirkland and seconded by Board member McMillin, the Board voted to approve the minutes with six (6) votes in favor, zero (0) against, and zero in (0) abstention.

4. Receive update from MECA regarding the Dow School project; discuss matters relating to the Dow School.

Alice Valdez reported on MECA's list of prospects for their capital campaign and reported on financing ideas currently being considered.

5. Receive financial update from Lindsay McWilliams, CPA.

Mr. McWilliams distributed a financial report and statement as of December 31, 2003.

At the request of the Board, Julia Gee will provide Parke Patterson with the total amount contributed to the TIRZ from Harris County.

6. Discuss initiating a comprehensive master plan for the Zone, including safety, security and other relevant items.

A general discussion was held on Master Plan elements. Chairwoman Cahill summarized the parts of a comprehensive master plan as the following: 1) Urban design, 2) Infrastructure, 3) Safety/Security, 4) Transportation, 5) Parking, 6) Tourism, 7) Indigent population, 8) Affordable housing, and 9) Financing.

Mark Bazin, Old Sixth Ward resident, briefly reviewed present crime prevention strategies and provided statistical showing a decrease in crime incidents. Parke Patterson suggested that the Safety/Security element specifically address the potentially perceived safety issues spilling over from the commercial areas.

No action was taken.

7. Discuss and take necessary action with regard to reviewing historic preservation measures for the Zone.

There was no discussion.

8. Discuss and take necessary action with regard to preparing application for 501c(3) status.

Lisa Helfman distributed copies of the application to the Board and requested comments be sent to her via e-mail. She noted that the application was nearly complete.

No further action was taken.

9. Discuss and take necessary action with regard to the 2004-05 fiscal year budget.

There was no action taken.

10. Discuss and take necessary action with regard to invoices.

On a motion made by Board member Kirkland and seconded by Board member McMillin, the Board voted to approve invoices for Chris Grooms #3193 dated 1/21/04, Parke Patterson #2004-02 dated 1/1/04 and Vinson & Elkins #25077719 dated 1/12/04 with six (6) votes in favor, zero (0) against, and zero (0) abstentions.

On advice from the Zone's Attorney, a motion was made by Board member Kirkland and seconded by Board member Lindsay, and the Board voted to approve an invoice

for Lindsay McWilliams dated January 13, 2004 with (6) votes in favor, zero (0) against, and zero (0) abstentions.

11. Receive report from Attorney, Administrator, CPA

There was no report.

12. Other matters to come before the Board.

There were no other matters.

13. Consider adjournment.

On a motion made by Board member Kirkland and seconded by Board member McMillin the Board voted to adjourn the Old Sixth Ward Redevelopment Authority meeting at 7:45 PM with six (6) votes in favor, zero (0) against, and zero (0) abstentions.

By: Jane M Cahill
Printed Name: Jane M Cahill
Title: Chair
Date: 3-09-04

Attest: Elizabeth D. McMillin
Printed Name: Elizabeth D. McMillin
Title: Secretary
Date: 3/09/04

**Tax Increment Reinvestment Zone Number Thirteen, City of Houston
Board of Directors Meeting
(Also known as the Old Sixth Ward Reinvestment Zone)**

Minutes of the Board of Directors meeting held Tuesday, February 10, 2004 at 6:15 p.m., at the Dow School, 1900 Kane, Houston, Texas 77007.

Present at the meeting:

Board of Directors

Jane Cahill
Martha Diaz
Steve Kirkland
Larissa Lindsay
Liz McMillin
Chuck Stava

Consultants

Parke Patterson, Allyson Koether, Zone Administrators
Lisa Helfman, Zone Attorney

City of Houston

Clark Lord, City Legal Department
Julia Gee, City Planning Department
Randy Naquin, Housing & Comm. Development

Call to Order

Noting that six (6) Board members were present, Chairperson Cahill called the meeting to order at 7:46 PM.

1. Introduction of attendees

The attendees introduced themselves.

2. Receive public comment

There was no public comment.

3. Discuss and take appropriate action with regard to minutes of the January 13, 2004 meeting

On a motion made by Board member Kirkland and seconded by Board member McMillin, the Board voted to approve the minutes with six (6) votes in favor, zero (0) against, and zero (0) abstentions.

4. Receive update from MECA regarding the Dow School project; discuss matters relating to the Dow School.

There was no discussion.

5. **Discuss and take necessary action with regard to actions taken by the Old Sixth Ward Redevelopment Authority at its meeting on February 10, 2004.**

On a motion made by Board member Kirkland and seconded by Board member McMillin the Board voted to adopt the earlier actions taken by the Old Sixth Ward Redevelopment Authority with six (6) votes in favor, zero (0) against, and zero (0) abstentions.

6. **Other matters to be presented by the Board Members**

There were no other matters.

7. **Consider adjournment**

On a motion made by Board member Kirkland and seconded by Board member McMillin the Board voted to adjourn the meeting at 7:48 PM with six (6) votes in favor, zero (0) against, and zero (0) abstentions.

By: Jane M Cahill
Printed Name: Jane M Cahill
Title: Chair
Date: 3-9-04

Attest: Elizabeth D. McMillin
Printed Name: Elizabeth D. McMillin
Title: Secretary
Date: 3/09/04